



OPERATING TEAM CHECKLIST

BEFORE INDUCTION OF ANAESTHESIA

SIGN IN

- Checked patient's**
- Identity
 - Site
 - Procedure
 - Consent
- Site marked** Yes No NA
- Checked GA machine**
- Pulse oximeter on patient and functioning**

Checked patient's :

- Allergy?
 No Yes
- Airway / Aspiration risk?
 No Yes
- Risk of > 50ml blood loss (adult)
 (>7 ml/kg in children)?
 No Yes
- Adequate IV access?
 No Yes

- Anticipated critical events**
- Surgeon reviews :** Any special steps, estimated duration, possible excessive blood loss?
- Anaesthesia team reviews :** Any patient-specific concerns?
- Nursing team reviews :** Instrument sterility confirmed, implants / prosthesis available /

DURING PROCEDURE

INTRA-OPERATIVE COMMUNICATION

- Check-in**
- Periodic updates**
- Shout-out**
- Pre-closure disclosure**

BEFORE PATIENT LEAVES OPERATING ROOM

SIGN OUT

- Nurse verbally confirms with the team :**
- The final name of the procedure**
 (With proper spelling)
- Final count of instrument, sponges and needles is correct**
- How specimens are labelled**
 (Including patient's name)
- Whether there are any equipment problems to be addressed**
 (Note in swab count form - incidents / equipment failure section)
- Any special instructions from surgeon or anaesthesia professional during recovery and management of patient**
- Inform the relatives**

BEFORE SKIN INCISION (OR BEFORE INDUCTION OF ANAESTHESIA)

TIME OUT

- "White board" written**
- Team members have introduced themselves by name and role**
- Surgeon, anaesthesia professional and nurse have verbally confirmed**
- Patient
 - Site
 - Procedure
 - Consent
- Has antibiotic prophylaxis been given?**
 Yes No Not applicable
- Is essential imaging displayed?**
 Not applicable Yes

Checklist co-ordinator :
 (Name)

